



Odbor matrika
Dominikánská 2, 601 69 Brno

Instructions for concluding registered partnership of foreigner nationals with Czech citizens

Concluding a registered partnership is governed by the Czech law, especially Act No. 115/2006 Coll on registered partnership and on amendments to some related acts, as amended, and Act No. 301/2000 Coll. on registers, names and surnames, and on amendments to certain related laws, as amended (hereinafter the Act on Registers).

The person who wishes to conclude the partnership and is a foreign national shall submit the following - together with the completed questionnaire for concluding a registered partnership:

- **Birth certificate** or an equivalent proof of birth, which shall clearly show the following information: place and date of birth; name and surname; information about the parents;
- **Proof of citizenship** (citizenship can be proven by a passport);
- **Proof of legal capacity for entering into marriage**, which shall not be older than 6 months on the date of entering into marriage (i.e. the authorization of a home country that their citizen can enter into marriage in the Czech Republic; if the home country does not issue such a document, the foreigner shall submit a statement confirming this fact);
- **Confirmation of marital status and residence**, if issued by the foreign state;
- **Death certificate of a deceased spouse** (if the person who wishes to conclude the partnership is widowed); this document is not necessary if this fact is stated in the Proof of legal capacity for concluding the partnership;
- **Final judgement of divorce** (if the person who wishes to conclude the partnership is divorced);
- **Court's final judgement cancelling a partnership**, and/or a death certificate of a deceased partner (for a person who wishes to conclude the partnership and lived in a partnership);
- **Proof of identify** (passport, certificate of residence for foreigners, etc.).

In the calendar week prior to concluding the partnership, the person who wishes to conclude the partnership and is a foreign national shall submit to the registry office a certificate authorizing him/her to stay in the Czech Republic, issued by the Ministry of Interior, which shall not be older than seven working days on the date of concluding the partnership. (In Brno, this authorization is issued by: Odbor azylové a migrační politiky, Regionální oddělení pobytu cizinců (Asylum and Migration Department, Regional Department for Stays of Foreigners), Cejl 62 b, Brno). This does not apply in the case of a European Union



citizen or a citizen of another state of the Agreement on the European Economic Area or their family members.

Without this authorization and/or without the above documents, the registered partnership cannot be concluded!

Documents issued by foreign authorities have the evidential power of public documents in the Czech Republic if they bear the prescribed verifications and are officially translated into the Czech language (according to the provisions of Section 57 of the Act on Registers).

This means that the relevant documents shall be verified by higher authorities of the relevant state and subsequently further verified (“superlegalized”) by the Czech embassy in that particular state. If the documents are issued by the embassy of a foreign state in the Czech Republic, they shall be verified by the Ministry of Foreign Affairs of the Czech Republic in Prague. According to an international convention, it is possible to substitute the “superlegalization” of documents by a verification clause, the so-called “**APOSTILLE**”. This verification is not necessary if the document is issued in a country with which the Czech Republic has an agreement on legal assistance in civil and family matters.

All submitted foreign documents shall not only bear the relevant verifications (see above), but also be translated into the Czech language by a court interpreter, appointed by the decree of a competent court according to Act No. 36/1967 Coll. on experts and interpreters. If such documents are translated into the Czech language abroad, they need to be verified by our embassy in the country where the translation is made.

It is necessary to have a court interpreter present during the concluding of the registered partnership. The interpreting services shall be ordered by the partners at their own expense. No interpretation is possible only if the foreigner has a perfect command of the Czech language, which shall be confirmed by the foreigner by submitting a written statement in this respect.

Presence of both persons who wish to conclude the registered partnership is not necessary when submitting an application for concluding the partnership, but the relevant questionnaire shall be signed by both persons and originals of all necessary documents shall be submitted together with it.